

MINUTES of the Regular Meeting
of the Board of Commissioners of the
FOREST VIEW PARK DISTRICT
July 27th, 2026
7:00 P.M.

1. Call to Order: 7:00 PM
2. Pledge of Allegiance
3. Roll Call: Pres. DeVito, Commissioners Miller, Rehak, Marcolini, Nitka, Clerk Kirchgatterer, Rec Director Walczak, Treasurer Conklin
4. Approval of Previous Meeting Minutes – June 2026
Motion to Discuss and amend June 2026 Regular Minutes
Motion: Commissioner Marcolini
Second: Commissioner Nitka
Discussion ensues regarding amending Item regarding purchasing of outdoor furniture and totals of such. To be voted on, at the August meeting, pending amendments of minutes.
5. Reports of Expenditures June 01 - June 30, 2026

Bills Payable	\$14,113.48
Payroll	\$9,616.11
Employment Taxes	<u>\$4,573.44</u>
Total Expenditures:	\$28,303.03

Motion: Commissioner Marcolini
Second: Commissioner DeVito
Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito
N:
All in Favor: Y
Motion Carries
6. Treasurer's Report for April 2026

Cook County:	\$26,463.16
PPRT:	\$0.00
Rec Revenue (Events/Classes):	<u>\$631.00</u>
Total Revenue	\$27,094.16
7. Departmental Correspondence:
 - a. President's Notes & Updates
 - i. Please share something you learned at the IAPD Training.
 1. Commissioner Marcolini shared a sheet with bullet points about the IAPD training. Commissioners shared notes about Robert's Rules, small districts being unique, our situation as a district without an executive versus larger districts, and a desire to form a public comment ordinance or recommendation.

8. Reports from Department Heads

a. Treasurer Joy Conklin, see Treasurer's Report in packet

i. Note Pinner Electric Invoice

1. Hit her addressed the flag motor, replaced some light heads, and addressed issues. **Commissioners, make a motion to approve payment:**

Motion: Commissioner Nitka

Second: Commissioner Rehak

Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito

N:

All in Favor: Y

Motion Carries

b. Secretary Bee Kirchgatterer

- i. Attended OSLAD Grants Training with IAPD
- ii. Meet with Preston Insurance Agency new Agent Tammy T. & updated District Profile.
- iii. Updated Handbook Available for your review (Agenda Item #2) please return your copies with suggestions & amendments, for possible ratification at the August Meeting.
- iv. Sexual Harassment Training Requirement Completed (Secretary)
- v. Ongoing filing, website, and document update.
- vi. Ord 26.01 Budget and Appropriations Review Period Notice placed in local paper pursuant to 70 ILCS 1205/4-4.
- vii. Election Season is ramping up. The District will have Commissioners required to run in the April Consolidated Election - Clerk debriefing is Aug 30th. I will follow up with the Board post Election Cycle Meetings.

c. Recreation Director Dawn Walczak, Recreation Report

- i. NNO - The police department and Village invited the park to be a part of the National Night Out in Stickney on 8/4/26. We will be serving popcorn.
- ii. Thank you to Lions Club and everyone involved with the Veterans Memorial Bingo. Great working with the Lions Club.
- iii. We took in 4,283. Requesting check payable to Lions Club in amount of \$580. This will be combined with cash taken in at Bingo, and check will be made to Forest View Veterans Memorial on behalf of the Park and Stickney-Forest View Lion's Club.

Voice vote: all in favor - yes, Approve check to be cut by treasurer in the amount of \$580 to be made out to the Stickney Forest View Lions Club.

- iv. We have donations left over, and the Lions Club has offered to cochair another Bingo. License is good for a year.
- v. Sold all but 2 shirts (and high will be used as prizes). Request check made payable to Veterans Memorial Bingo in amount of \$375 as donation from Park.

Voice vote: all in favor - yes, Treasurer to cut a check in the amount of \$375 as a donation from the park to the Veterans Memorial Fund.

- vi. I took the food certification course and Passed, have a license good for 5 years now. Good to have for selling food.
- vii. Christmas Craft Show on Nov. 12th will be held at the Village Hall.

Agenda Item #1 - Budget & Appropriations Ordinance ORD 26.01

Action Requested: Vote

Review and Vote on Ord 26.01 Budget and Appropriations for District
Fiscal Year 2026-2027

Motion: Commissioner Marcolini

Second: Commissioner Rehak

Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito

N:

All in Favor: Y

Motion Carries

Agenda Item #2 - Review, update District Handbook.

Action Requested: Review. District handbook discussed, moved forward to August meeting.

Agenda Item #3 - Pres. DeVito met with Brookfield Tree Service regarding hanging branches, pruning, and tree health. Service estimate of \$3,900.00 provided by Peter of Brookfield Tree.

Action Requested: Discuss, Motion to Approve.

Motion: Commissioner Rehak

Second: Commissioner Marcolini

Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito

N:

All in Favor: Y

Motion Carries

Agenda Item #4 - Pres. DeVito requests consideration of a condolence policy to cover up to a \$100 bereavement expense for the District to purchase & deliver flowers and a card upon the death of any current & former Park Staff, Commissioners, current Village Staff or Trustees.

Action Requested: Discuss, Vote.

Motion: Commissioner Nitka

Second: Commissioner Rehak

Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito

N:

All in Favor: Y

Motion Carries

Agenda Item #5 - Commissioner Rehak requests discussion of taking annual inventory of Park Assets by each Department to be conducted during the same time period as the yearly Audit.

Action: Discussion ensued, variety of opinions expressed, agenda item tabled.

Agenda Item #6- Commissioner Nitka requests review of Park Maintenance Director Job Description.

Action: Discussion ensued, variety of opinions expressed, to be brought back for additional discussion at the August meeting. Updating if recommended.

Agenda Item #7 - Review The Hartford Worker's Compensation Policy and Bill of \$ 5,332.00

Action Requested: Review, Vote to approve payment for annual policy.

Motion: Commissioner Marcolini

Second: Commissioner Nitka

Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito

N:

All in Favor: Y

Motion Carries

9. Reports from Commissioners
 - a. Commissioner Rehak, general Monitor Update.
 - b. Car theft suspects cornered in park on evening of Wed. 7/22
 - c. Commissioner Miller notes that with changes to her job coming soon, she will have more time to attend and support park events.
10. Questions, Comments from Audience:
 - a. Resident notes that, based upon the Open Meetings Act of Illinois, votes must be in an open meeting, on the agenda item, and include dollar amounts for purchases. Text message responses must be only to the individual and not considered in group chat.
11. Motion to Adjourn:

Motion: Commissioner DeVito
Second: Commissioner Marcolini
All in Favor - Y
12. Adjournment 8:51PM

Secretary

President

Date